Applying for Consideration

- **If you are experiencing COVID symptoms for a short-period of time and/or only missing one deliverable,** we recommend submitting a **3-Day Request for Consideration.**
  - Every student can submit **one request without documentation per semester.** Please follow the directions outlined in our **3 day without documentation resource guide.**
  - Additional 3-day requests can be submitted with supporting documentation, including requesting an Attestation Form (see below).
- **If you have been sick for more than 3-days,** we recommend submitting a long-term, **4-to-3-month Request for Consideration.** Please see our **4-to-3-Month Resource Guide** for more information.

Supporting Documentation

- We do not require official medical documentation to support a request for a COVID related absence.
- If you need documentation to support a request, you may use one of the following options:
  - Can support both a 3-Day or Long-Term Request (DATES MUST BE CLEARLY VISIBLE)
    - COVID-19 PCR OR Antigen Test Results (N.B: Antigen results must be pictured with a note including the date & name of the person who took the test)
    - Government of Ontario COVID-19 Self-Assessment result
    - SeQure App results, showing that you are unable to attend campus
    - If you already have access to medical documentation (ie: a doctor’s note), this is accepted. However, you should not need to contact a doctor to receive documentation.
  - Supports 3-Day Request ONLY
    - Attestation Form – See “Supporting Documentation” section Instructions on how to obtain a form and submit the request can be found in our **3-day with documentation resource guide.**
    - If you do not have documentation, please contact us regarding your situation.

Assessment

- Based upon Queen’s Vaccine Mandate, the Academic Consideration office will evaluate documentation with the assumption that you are fully vaccinated. This means that our office will provide up to 5 days for COVID-related absences.
  - If you experience symptoms that impede your ability to complete your coursework beyond these 5 days or are immunocompromised (ie: you are hospitalized, etc.), please attend our virtual **Zoom Office Hours** on Tuesdays from 2-3:30pm or Thursdays from 10:30am – noon or contact our office to discuss further.
- While the university is operating remotely, Consideration is being offered to students experiencing symptoms only. Those who are a close contact or required to isolate without symptoms should be able to complete their work remotely. If isolation is impacting your ability to complete your course work (ie: poor internet connection, etc.), we recommend using your 3-day request without documentation. Requests beyond 3-days will be assessed on a case-by-case basis; please contact our office.

---

1 According to the Queen’s Vaccine Mandate, all students, staff and faculty must be vaccinated, unless they have received a Vaccine Accommodation through Queen’s Student Accessibility Services (QSAS). If you have questions about securing a Vaccine Accommodation, please contact qsas.intake@queensu.ca.

2 The Government of Ontario announced in December 2021 that those experiencing COVID-19 symptoms:
   - Fully Vaccinated: Must isolate for 5 days or until your symptoms have improved for at least 24 hours.
   - Unvaccinated/Immunocompromised: Must isolate for 10 days.
   - Close contact (No Symptoms): Must self-monitor (not isolate) for 10 days following exposure.

3 Queen’s University is operating remotely until February 28th, 2022 only.