



PH.D. ORAL THESIS EXAMINATION FORM

STUDENT NAME:			STUDENT#:	
DATE:		TIME:	LOCATION:	
E-MAIL:			DEPARTMENT:	
THESIS TITLE:				

The Thesis Examination will be Open unless a request based on justifiable reasons has been approved by a SGSPA Associate Dean (See Attendance at the Oral Thesis Examination Regulation in Academic Calendar)

COMMITTEE:	NAME:	DEPT:	REMOTE:	FOR SGSPA OFFICE USE:
CHAIR:			Yes <input type="checkbox"/>	
SUPERVISOR(S):			Yes <input type="checkbox"/>	
			Yes <input type="checkbox"/>	
HEAD (OR DELEGATE)			Yes <input type="checkbox"/>	
INTERNAL EXAMINER:			Yes <input type="checkbox"/>	
ADDITIONAL EXAMINER:			Yes <input type="checkbox"/>	
INTERNAL/EXTERNAL EXAMINER:			Yes <input type="checkbox"/>	
EXTERNAL EXAMINER:		UNIVERSITY:		
RESEARCH WEBSITE:		DEPT:		
EMAIL:		PHONE:		
MAILING ADDRESS:				
WILL PARTICIPATE:	IN PERSON <input type="radio"/>		*REMOTE (i.e. SKYPE, TELECONFERENCE, VIDEOCONFERENCE, ETC.) <input type="radio"/>	

IMPORTANT: Dept. Head, Graduate Chair, or supervisor: please check the appropriate boxes below. If not all "yes" contact SGSPA immediately.

Yes No All committee members except the external examiner and possibly the additional examiner have an academic appointment in the SGSPA.

Yes No The student is currently registered and has paid all due fees.

Yes No *If applicable, remote participation of the external examiner or any other member has been agreed upon by the student, the supervisor and the Department Head/Graduate Chair, and the person responsible for testing the remote connection has been identified.

Yes No **No member of the examining committee is in a conflict of interest with the candidate. Conflict of interest is defined as a personal or family relationship with the candidate and/or vested interest in the thesis or research for personal or financial gain.**

Yes No **The supervisor is arms-length from the external examiner (i.e., does not hold a current grant with nor has published with the external examiner within the past five years)**

Yes No **The Chair, External Examiner, and at least one other examiner must be 'arms-length' to the candidate (e.g., must not have a prior supervisory relationship, must not have co-authored with or co-presented with the candidate).**

For SGSPA Office Use Only: E-Mail Sent to...		SUPERVISOR(S):	
	Chair		
	Student		
	Examining Committee	DEPARTMENT HEAD:	
	External Examiner	DEAN (SGS):	
Date:			